

Committee (COTW) Meeting Minutes

Public Safety, Parks, Building & Facilities, Cemetery, Refuse, Water Sewer,
Streets Alleys, Finance, Economic Development and Personnel

Monday January 23, 2023

Meeting Called to Order: 6:00 P.M. Meeting Adjourned: 7:40 P.M.

ATTENDANCE		PRESENT	ABSENT & EXCUSED
Village President	Jason Beam	X	
Trustee	Shawn Stiles	X	
Trustee	John Taylor	X	
Trustee	Karen Brandau	X (Phone)	
Trustee	Amanda Johnson	x	
Trustee	Dan Galle	X	
Trustee	Sam Bennett		X
Administrator	Steve Brown	X	
Administrative' Assistant	Connie Johnson	X	
Village Clerk.	Sarah Jern		X
Village Attorney	Attorney Jacobs		X
Audience	ESDA Director, Leonard Guild	X	

Public Comments:

* No Public comments.

Public Safety:

*Discuss and reviewed Police report, no questions.

*ESDA report, Leonard reported 1 new member has joined. He will be gathering budget information and will be going over it with Mr. Brown soon. One of the emergency sirens is not working correctly and will be repaired as quickly as possible. Spotter training classes will be coming available for new members and current members that need re-certification.

*Dangerous downtown building discussion, ordinance citations has been turned over to Village lawyer the property owner has received correspondence from our lawyer. Citations will continue until the violations are resolved. Discuss that a verbal complaint from a resident has also been made regarding another property she owns on Prospect Street, this property will also be evaluated.

Parks:

*Discuss of Park Pavilion, bathrooms are progressing. Double S has completed their work, Allen Brothers will begin with plumbing soon. In the early spring concrete work will begin in the Pavilion area.

Discuss that renovations will begin at Hand Park in areas that need attention. Looking into a possible Dog Park to be located at Memorial Park. Discuss adding additional Playground equipment at College Square Park. Discuss also exploring options for a skate park.

Building and Facilities:

*No items to discuss.

Cemetery:

*No items to discuss

Refuse:

*Discuss garbage rates, currently residents are charged \$9.40, and the Village is being billed \$9.58 to equal billing an increase of 18 cents would be needed.

*Discuss recycling rates, currently we are charging residents \$4.69 and Village is being billed \$4.70 if billing increases in the future a resident increase will be discussed.

Water Sewer:

*Discuss Lead Pipe grant, the Village did not receive grant funding at this time. We have almost met the required 60 % of returned water surveys. Discuss after survey data is complete there is a 1 year deadline. Discuss performing the required work using in house labor.

Streets Alleys:

*Alley vacate at Cody Drive, Planning Zone meeting was held to vacate alley. Ordinance section needs to be completed to finish this process.

Finance:

*Reviewed December 2022 finance report, discuss Building Permit revenue has increased significantly due to using a in house building Inspector.

*Preliminary bills list, discuss and reviewed no questions.

*Discussion of Mel Foster contract renewals, 2 parcels are remaining for sale. There is an annual renewal for current broker Becky Blackert, she has done great job in the past. Discuss a year contract renewal.

*Discussion of Improvement grant submission, Hometown Bar & Grill has purchased and mounted a new sign for the front of their building for curbside appeal and better visual aide. They have applied for an Improvement grant to help assist with cost. There are 3 remaining for this budget cycle. Discuss approving their application.

*Discussion of donation request, The village has received several trees and grants from Trees Forever as well as a town wide inventory and mapping program. Continuing to provide them with a yearly donation of \$500.00 was discussed.

*Discussion of 2023-2024 budget, February COTW meeting will begin tentative budget talks, discuss getting ideas and numbers ready to bring forward.

Economic Development:

*Discussion of RDA for building owner at 100/102 S. Prospect St, owner would like to renovate the inside for office space, conference room and a realtor office. Discuss a facade grant could be an option

for curb appeal. TIF Re-Development agreement would assist these businesses to prosper. Discuss a \$20,000 TIF agreement for 5-year unforgivable agreement with requirements.

*Kwik shop liquor license for gaming request, owner is requesting to have his liquor license class changed to a F1, to be able to have gaming machines in his establishment. Discuss the municipal code will need amended to acquire this license availability in the village.

*Discussion of property purchases, moving forward by contacting the property owners and survey the properties in the alley area between center and exchange street.

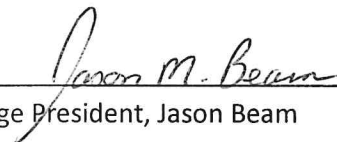
Discuss the purchase of parcel #1807126007 located on Upper St. to be used for the new lift station replacement area.

*County Tourism board Intergovernmental agreement discussion, HCED is re-establishing the board of tourism with community members assisting. A rise grant was obtained to assist with development also. A board will be formed from municipalities in Henry County and membership which includes promotional assistant will be required per municipality based on population to assist in funding.

*Discussion of Food Pantry , Attorney building sale and attorney office, the Barkery would like to purchase the building they currently have their business in and add an upstairs apartment at 132 W Center which also houses Cambridge food Pantry. The Food Pantry would like to purchase a Village owned building at 123 W Exchange Street, this building was leased to a law firm which will not be renewing their lease. The lawyer firm would like to utilize a small space in the Village Office until the office adjacent to the Village Office at 124 W Exchange street comes available for rent as Western Illinois Title currently rents and will be relocating .

Personnel:

*No items to discuss



Village President, Jason Beam



Administrative Assistant, Connie Johnson