

## Committee (COTW) Meeting Minutes

**Public Safety, Parks, Building & Facilities, Cemetery, Refuse, Water Sewer,  
Streets Alleys, Finance, Economic Development and Personnel**

Monday April 15, 2024

*Meeting Called to Order: 6:00 P.M.      Meeting Adjourned: 7:15 P.M.*

| ATTENDANCE               |                                 | PRESENT   | ABSENT & EXCUSED |
|--------------------------|---------------------------------|-----------|------------------|
| Village President        | Jason Beam                      | X         |                  |
| Trustee                  | John Taylor                     | X         |                  |
| Trustee                  | Karen Brandau                   | X         |                  |
| Trustee                  | Amanda Johnson                  | X         |                  |
| Trustee                  | Dan Galle                       | X         |                  |
| Trustee                  | Sam Bennett                     | Via Phone |                  |
| Trustee                  | Ryan Franck                     |           | X                |
| Administrator            | Steve Brown                     | X         |                  |
| Administrative Assistant | Connie Johnson                  | X         |                  |
| Village Clerk.           | Sarah Jern                      |           | X                |
| Village Attorney         | Attorney Jacobs                 |           | X                |
| Audience                 | ESDA Director,<br>Leonard Guild |           | X                |

**Public Comments:**

\* None

**Public Safety:**

\* No Police Report, discuss that Officer Stout will not be available to return to Cambridge Part -Time Officer until approximately October 2024.

\*ESDA report, discuss that all radios have been turned into ESDA director from non-active members. A spread sheet will be created with inventory and serial numbers.

\*Discussion of April Board meeting time change due to presentation conflict

**Parks:**

\*Discussion of 2024 Park program and family nights, a charge of \$3.00 per child has been the program cost for several years and with cost increases \$4.00 per child will help sustain this program. The park program director has also received \$750 to implement this program, discuss to increase the amount to \$1000.00 due to all the time and work that it takes to plan and run this program, which is beneficial to our town and children.

\*Discuss holding family night weekly or bi-weekly at College Square Park, organized by Stacey Carey focusing on SEL as well as team building and behaviors. Further information and planning need to be provided.

**Building and Facilities:**

\*No items to discuss

**Cemetery:**

\*No items to discuss

**Refuse:**

\*No items to discuss

**Water Sewer:**

\*Discussion of LSLI report, it has been filed deadline requirements were satisfied. We must identify the unidentified materials. The final plan needs to be completed in 2027. A report will be turned into the EPA which will benefit in assisted funding. A map of line materials was reviewed as well as the phases of completion. Grants have been submitted for assistance with this project.

\*Discussion of Wastewater Plant engineering agreement with V & K, reviewed the construction services and the design engineering plan. No questions.

**Streets Alleys:**

\*No items to discuss

**Finance:**

\*Reviewed March 2024 finance report, discuss account are being reviewed closely due to fiscal year ending to determine if a supplement appropriation is needed. Discuss that water/sewer revenue is down and there have been significant increases in the electric rate in cost to operate water & sewer.

\*Preliminary bills list reviewed no questions.

\*Discussion of donation request from Cambridge Fire department, \$600.00 has been a prior yearly amount donated to the fire department discuss continuing with that amount.

\*Discussion of Lyndar RDA amendments, discuss amending to add Red Oaks steakhouse LLC to the agreement, with this addition Lyndar Innovations will still be held responsible for the agreement.

\*Discussion of liquor license for Red Oaks Steakhouse, the current liquor license granted to The Kitchen will need to be converted over to The Red Oaks Steakhouse it will be the same license and perimeters.

\*Discussion of dormant accounts, per the auditor it is suggested to close accounts that are not being used and transfer monies into appropriate accounts.

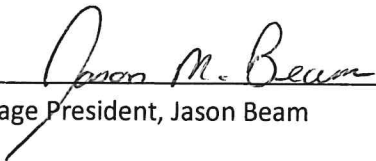
\*Discussion of 2024-2025 budget, all budget categories are in line with revenue and expenses. After intern interviews a decision will be made to hire 1 or 2 interns and that line item may need adjusted. In the current budget 10,000 for lighting in the park will be moved into next year's budget due to completion not able to be finished in the current budget cycle.

**Economic Development:**

\*Discussion of RDA with the Combine, renovations are being done to the building, a new roof and ventilation system will be installed. The owner is putting a substantial amount of money into this and is asking for assistance. The building is in the downtown area and upkeep is important. An RDA of \$ 20,000 was discussed to help offset the cost being put into the projects. An RDA would state if the business changed ownership the business would need to remain the same type of business.

**Personnel:**

\*No items to discuss

  
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Village President, Jason Beam

  
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Administrative Assistant, Connie Johnson